



OYIS highly values the safety and wellbeing of our students. All employees are expected to take Child Protection training as provided by the school. Background checks are also conducted on all adult employees and volunteers of the school.

Sports Team Coach

Direct Report: Athletic Director

Job Summary

The Sports Team Coach plays a vital role in supporting the vision of the OYIS athletics program, which emphasizes commitment, communication, teamwork, and healthy competition. They are responsible for ensuring the safety, development, and performance of student-athletes while promoting these core values. The coach will manage practice sessions, communicate effectively with the team, and ensure all athletes contribute positively to the team and the OYIS athletics community.

This role requires fostering a positive environment for both athletic and personal growth, working closely with the Athletic Department, and attending all necessary meetings and training.

Experience and General Competencies

- Previous experience in coaching or sports instruction, preferably at a secondary school level, is recommended.
- Proficiency in spoken and written English (desired)
- Excellent interpersonal and communication skills
- Excellent organizational skills, with an ability to identify and resolve issues in a timely manner
- A commitment to student-athlete safety and development.



Working Days and Times

Practice sessions

- Middle School Teams: Monday and Friday (4pm to 6pm)
- High School Teams: Tuesday and Thursday (4pm to 6pm)

There are regular games on Saturdays, which also require attendance.

Role compensation

3500 yen per practice session

10000 yen per game day

Key Responsibilities

Safety and Supervision

- Maintain a duty of care for all student-athletes during practice sessions and off-campus activities
- Ensure athletes are never left unsupervised. If temporarily unavailable, ensure appropriate supervision is in place
- Be physically present at all practices ensuring all team members leave the school premises safely by 6:00pm

Management

- Plan and conduct engaging and effective practice sessions for the duration of the season
- Organize practices that focus on skill development, teamwork, and a positive sports environment
- Take attendance at every practice and keep detailed records of attendance and performance throughout the season
- Notify the Athletic Director of any schedule changes or potential coverage arrangements in advance.

Coaching

- Maintain open, honest, and respectful communication with student-athletes, colleagues, and parents



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- Ensure realistic and transparent expectations regarding performance, attendance, and team roles
- Provide positive and constructive feedback to encourage student growth, while addressing challenges in a respectful and supportive manner

To apply, send your CV to employment@oyis.org

Position open until filled.